

MONMOUTH REG BD OF ED-02503270 - Corrective Action Report (Detail)

Note: The corrective action plan is required to correct any violation identified under the Administrative Review and must be applied to all schools in the SFA, as appropriate, to ensure that previously deficient practices and procedures are revised svste

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Civil Rights	Civil Rights (Off-Site Assessment Tool) (800H)	MONMOUTH REG BD OF ED-02503270	806	03/24/2026	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 03/18/2026 10:33 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Lori Youngclaus 02/25/2026 09:28 AM				
	All staff required to complete civil rights training will be assigned via Vector Training and the due date will be set within the system. Documentation of the completion of the course, the names of the staff members, their date of training completed, and the topics covered are reported from Vector and will be kept on file in the business office. The has been corrected as of January 13, 2026				
Corrective Action History	Flagged by Corinne Santos-Hernandez 02/24/2026 11:16 AM				
	Annual civil rights training is required for all staff who interact with program participants or applicants (e.g. cafeteria staff, free/reduced application approval). Civil Rights training must be provided on an annual basis by September 30, 2025 to all frontline staff and those employees who supervise frontline staff. The SFA must keep documentation of the annual training that includes staff who attended, date of training and topics covered. Staff must complete the State Agency Civil Rights Self Study Guide or view the Civil Rights Webinar which can both be found in SNEARS. Explain, in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Meal Components and Quantities - Review Period	Meal Components and Quantities - Review Period (On-Site Assessment Tool - Site) (409H)	MONMOUTH REG HIGH-2182	409	03/24/2026	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 03/18/2026 10:33 AM CAP Accepted				
	Corrective Action Plan: Submitted by Sharon McClone 02/24/2026 12:12 PM Master Production Records were corrected 2/11/2026. Sausage Pizza Grain was changed to "3" and the 1/2C fruit on the Bagel Bag section was deleted. Going forward all production records have the correct grain for the pizza and no fruit entry is documented on the new production records for the Bagel lunch. Flagged by Corinne Santos-Hernandez 02/24/2026 11:16 AM Accurate production records are required for compliance, and these discrepancies must be corrected. The cold grab-and-go menu item, Bagel Bag (MCR103807), was incorrectly documented on the production record. The ½ cup fruit component must be removed, as it is not included in the approved recipe. Production records must match the corresponding recipes exactly. Additionally, the sausage pizza production record does not align with the approved recipe. Recipe MCR100670 for the cheese and sausage pizza lists a meal contribution of 2 oz equivalent meat/meat alternate and 2 oz equivalent whole grain-rich. The production record must be revised to reflect these contributions accurately. All production records must be reviewed and corrected to ensure consistency with approved recipes and Edit Check Worksheets. Failure to maintain accurate and consistent documentation may result in findings during future reviews. Please ensure corrective actions are implemented immediately. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Corrective Action must be applied SFA-wide. Indicate the date of implementation.				
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)	MONMOUTH REG HIGH-2182	1405	03/24/2026	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Corinne Santos-Hernandez 03/18/2026 10:34 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by Sharon McClone 02/24/2026 12:15 PM				
	Email was sent to the Board of Health on 2/23/2026 requesting a second inspection. Reply email from the BOH will be kept on record to show that the inspection was requested. Once we receive the response, we can upload it into SOARS for your review. This will be done every September going forward.				
	Flagged by Corinne Santos-Hernandez 02/24/2026 11:16 AM				
	SFA did not have documentation indicating that two food safety inspections were requested in the current school year. Schools participating in the school lunch and breakfast programs must, at least twice during the each school year, obtain a food safety inspection conducted by a State or local governmental agency responsible for food safety inspections. While the SFA reported contacting the local board of health via telephone, there is no written documentation to verify that two inspections are required or were requested for the school year. The most recent sanitation inspection on file was conducted in February 9, 2026 with the previous sanitation certificate from February 2025. The SFA must ensure that two inspections are requested and completed each school year and that appropriate documentation is retained for review.				
	Describe in the corrective action how this will be corrected. Corrective Action must be applied SFA-wide.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged